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December 2, 2015

To Whom It May Concern:

It is my genuine pleasure to share a few observations regarding Mr. Jonathan Spungen, a dedicated student. Jonathan was an intern with the U.S.-China Chamber of Commerce for two summers. During his tenure, he was assigned to a number of tasks. These included office administration, research, computer programming, creative writing, event planning, and special projects. The multi-task nature of the internship requires a high degree of enthusiasm, an eagerness to learn, and the ability to self-start. Without exception, Jonathan has validated these attributes in his work.

Jonathan was always punctual and properly attired. He was passionate about his responsibilities. The quantity and quality of his work were very good. He was willing to do more than what he was asked. For instance, when he was assigned to design a marketing plan for my organization during his second summer with us, in addition to researching secondary market data, Jonathan took the initiative to reach out to his friends and family to seek their advice and experience. This showed his commitment to perfection.

In my opinion, Jonathan is a uniquely talented, committed professional who will thrive in the pursuit of a successful path in his career. He personifies perspicuity in his activities, and I strongly recommend him for any future professional position for which he is interested and qualified.

Should I be able to elaborate on the virtues of Jonathan, I would consider it a personal privilege to do so.

Very truly yours,
US-CHINA CHAMBER OF COMMERCE

Siva Yam, CPA, CFA
President